



**Ziebarth
Electrical
Contractors Ltd.**

2016 Scholarship Application and Renewal Form

The primary objective is to provide financial support to eligible children of employees of Ziebarth Electrical Contractors Ltd. (ZEC), who wish to attend a post-secondary institute program, within the construction industry. **However**, in the event that no applications are received from candidates whose area of study is within the construction industry, consideration may be extended to other candidates where their area of study is outside the construction industry. The employee must have been employed by ZEC for a minimum three (3) years.

All application materials (see page two for complete list of required materials) can be either hand-delivered to the ZEC Head Office, mailed with post-marked **on or before July 25, 2016** or emailed to lindar@zec.ca.

All candidates will be advised of their status by letter post-marked no later than **August 15, 2016**.

First-time application **Renewal**

Name of Applicant: _____ Student ID#: _____
(if available)

Contact Information

Address: _____ Cell or Home Phone: _____

Email: _____

Name of Parent (ZEC Employee, min. 3 years):

Address same as Applicant? Yes No

If not, address: _____ Cell or Home Phone: _____

Name of recognized post-secondary institution: (You must enclose proof of registration for Fall 2016.)

Address: _____ City: _____ Province: _____

Name of Program: _____ Department: _____

Start Date: _____

Is this a full time program? Yes No What is its duration? _____ (**Must be min. 8 months**)



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Is this your first year in post-secondary school? Yes No

What school did you attend your last year of school? What program did you study? _____

What was your average? _____ **Transcript must be enclosed.**

Application Checklist:

Ensure that the following documents are included in your application package

- Completed and signed application form
- Proof of Canadian citizenship, permanent residency, or protected person status
- Two** letters of references submitted in sealed envelopes
 - o The signature of the author is to be affixed to the back of the envelope located directly over the seal. References are to list their contact information, including a telephone number and address. Additional references will not be considered
- Official transcript from last year of school is to be submitted in sealed envelopes
- Proof of registration for 2016/17 school year
- Course outline and description

You can submit your completed application/renewal package in one of three ways:

1. **Hand-deliver** - to Head Office at 890 Boyd Avenue during regular business hours. This must be given directly Linda Robinson or Barb Dupuis, who will date-stamp it. Do not leave on an unattended desk.
2. **Email** – Linda Robinson at lindar@zec.ca
3. **Mail** – must be post-marked on or before deadline – **Monday July 25th 2016**

Attention: Scholarship Committee
 Ziebarth Electrical Contractors Ltd. (ZEC)
 890 Boyd Avenue
 Ottawa ON K2A 2E3

Disclaimer and Signature:

By signing below, all parties are stating that the information outlined above is accurate. In the event that the recipient of a ZEC scholarship fails to remain in school for the full academic year, or is removed from the program by the post-secondary institution for disciplinary reasons, the recipient shall be responsible to reimburse ZEC for the scholarship received for the incomplete academic year.

Candidate Signature:		Date:
Parent Signature:		Date:

FOR OFFICE USE ONLY:

Date Received:	Received By:
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